



119 West 23rd Street
New York, NY 10011

phone 212 929-3645

fax 212 463-9280

help@tekserve.com

www.tekserve.com

Date: _____

Invoice # _____

Rental Credit Card Approval Form

We must receive this form before your rental item(s) can be shipped or picked-up. The purpose of this process is to protect Tekserve and our customers from credit card fraud. The back of your card **must be signed** for us to process your order. Please use the light or photo setting on your copier and fax machine to ensure a legible copy.

PLEASE PHOTOCOPY THE
FRONT SIDE OF YOUR
CREDIT CARD AND
ATTACH IT HERE

(or attach credit card copy on separate page)

PLEASE PHOTOCOPY THE
BACK SIDE OF YOUR
CREDIT CARD AND
ATTACH IT HERE

Card must be signed!

Card Number: _____

Expiration Date: _____

3 or 4 digit Security Code: _____

CREDIT CARD BILLING ADDRESS

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Daytime Phone: _____

SHIPPING ADDRESS (if different)

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

Daytime Phone: _____

- I authorize Tekserve to ship my rental item(s) to the address above.
- I authorize Tekserve to release my rental item(s) to be picked up by _____.
- I authorize Tekserve to keep this card on file for future rentals.

X _____
Cardholder's Signature **Print Name** **Date**

PLEASE FAX TO 212.463.9280 or EMAIL TO rentals@tekserve.com

Your order will not be processed until this form is returned. This form will be kept confidential and will only be used for the purpose(s) authorized above. Please use the fine or photo setting on your fax machine to ensure we can read this.